

## License Information

**Scope** – Tests a candidate’s knowledge of business organization and operation, contractual agreements, license law, risk management, employer laws and regulations, financial management, tax law, lien law, and OSHA regulations.

## Examination Outline

**Open Book**  
**50 Questions - Two-hour time limit**  
**75% Correct required to pass**

Exam Topic	%
Business Organization and Management	6
Licensing	8
Estimating and Bidding	8
Contracts	12
Project Management	12
Risk Management	6
Safety - OSHA	6
Labor Laws	16
Financial Management	10
Tax Laws	10
Lien Laws	6

## References

**NOTE:** The following references were used to develop this exam. You may use older editions of references at your own discretion. However, older editions may or may not contain applicable information to the content on the exam. You assume the risk of using an older reference than that listed below.

The following references **are allowed** in the test center.

1. *Contractor’s Reference Manual*, Eighth Edition, 2010, Prometric, Inc., 1260 Energy Lane, St. Paul, MN 55108, 877.624.2562.
2. *IRS Circular E, Employer’s Tax Guide, Publication 15*, 2011 Edition, 1.800.TAX.Form, [www.irs.gov/publications/](http://www.irs.gov/publications/). This reference may be brought into the exam room in loose-leaf format.

**NOTE:** No handwritten or additional notes (letters, words, diagrams, etc.) are allowed in any reference materials. Any reference material that has been written in during the exam will be confiscated. Highlighting and permanent tabbing added before your arrival at the test center are acceptable. Post-it® notes are not considered permanent tabbing and are not allowed. Sharing reference materials is not allowed.

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