



**NORTH CAROLINA DEPARTMENT OF INSURANCE  
CONTINUING EDUCATION PROGRAM**

Pursuant to 11 NCAC 06A .0802(i) Only a licensed insurance producer who is unable to comply with continuing education requirements due to military service, or long-term medical disability may request a waiver for continuing education requirements. A long-term medical disability means that it is certified on an annual basis by an attending physician to the licensee. The Commissioner shall grant an exemption from Continuing Education requirements for up to one year if the producer submits the following: (1) deployment orders from the United States Department of Defense; or (2) a notarized statement from a licensed physician stating the producer is unable to do the work he or she is licensed to do.

**REQUEST FOR MEDICAL OR MILITARY WAIVER**

I am applying for the following:

**Waiver for current compliance period based on military service** (requests are considered on a case by case basis). Please note that if you meet the qualifications for military waiver, you are not required to take the mandatory ethics or flood courses.

*\*Attach copy of deployment orders from the United States Department of Defense\**

**Waiver for current compliance period based on medical condition or hardship** (requests are considered on a case by case basis). Please note that if you meet the qualifications for medical waiver, you are not required to take the mandatory ethics or flood courses.

*\*Attach a statement from a licensed physician stating the producer is unable to do the work he or she is licensed to do\**

**Do not assume waiver has been granted until you have received written notification from Prometric.  
Fees are not required for a waiver.**

Licensee Name: \_\_\_\_\_

National Producer Number (NPN): \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Requests and documentation may be faxed to 800.735.7977, e-mailed to [CESupportTeam@prometric.com](mailto:CESupportTeam@prometric.com) or mailed to:

Prometric Operations Center  
Attn: Continuing Education Processing  
7941 Corporate Drive  
Nottingham, MD 21236

**\*Requests will not be considered without the supporting documentation stated above.**