

FREQUENTLY ASKED QUESTIONS REGARDING CHANGE FROM TWO-PART LICENSE EXAMINATIONS TO ONE-PART LICENSE EXAMINATIONS

Maryland Insurance Administration

What if I have not passed both parts of my exam prior to October 13th, 2021?

- The Maryland Insurance Administration (“Administration”) will transition to delivering a one-part exam starting October 21, 2021.
- Candidates will not be able to take an exam between October 14, 2021 and October 20, 2021.
- If you have not passed the two-part exam prior to October 13, 2021, you must take and pass the new one-part exam to be eligible to apply for a license.

How much does my exam cost?

Exam Code	Exam Name	Cost
2023	Public Adjuster	\$60
2024	Accident, Health or Sickness Producer	\$60
2025	Title Producer	\$60
2026	Casualty Producer	\$60
2027	Life Producer	\$60
2028	Adviser Life and Accident and Health or Sickness	\$60
2029	Personal Lines	\$60
2030	Life and Accident and Health or Sickness Producer Combo	\$60
2031	Property Producer	\$60
2032	Property and Casualty Producer Combo	\$60
2033	Adviser Property and Casualty	\$60

What if I do not have my eligibility number to schedule my exam?

Please contact your education provider.

How do I register for my exam?

The best way to schedule your exam is online at <https://prometric.com/maryland/insurance>. Once you go to the website, you will find steps to walk through registration and scheduling of the exams.

You may also schedule your exam by calling 1-800-610-1174 between 8 a.m. and 9 p.m. (Eastern Time), Monday through Friday, and 8 a.m. – 5 p.m. EST Saturday and Sunday.

Whichever method of registration you select, Prometric accepts credit card payments using Visa, MasterCard, or American Express. If you choose to mail your application, you may pay with a company check or cashier's check, but NOT with a personal check. Please make sure that you are registering for the correct exam. Please note that all registration fees are NON-TRANSFERABLE and NON-REFUNDABLE once paid.

What is considered a passing score?

To achieve a passing score on the exam, you must receive a 70% or higher on each exam.

Where can I learn more about Remotely Proctored Exams (ProProctor)?

To learn more about ProProctor please visit the Prometric [website](https://www.prometric.com/proproctorcandidate) (<https://www.prometric.com/proproctorcandidate>). In addition, please review the ProProctor [User Guide](#).

What if I need to reschedule or cancel my exam?

- To reschedule your existing exam appointment, you must contact Prometric at least 24 hours prior to the exam appointment date to avoid forfeiting your exam fee.
- To cancel your existing exam appointment, you must contact Prometric either through our toll-free number or by visiting www.prometric.com/maryland/Insurance at least 24 hours prior to your scheduled exam appointment to avoid forfeiting your original exam fee.

How do I request an exam refund?

If you paid via credit card online and cancel your exam, the card you used will be automatically refunded.

If you would like to request an exam refund you must initiate a refund by going to <https://fs6.formsite.com/Prometric/form33/index.html> and completing the refund form.

How much time do I have to finish the exam? How many questions are there?

This depends on which exam you wish to take. You may find your exam's time limit and number of questions by going to www.prometric.com/maryland/insurance. In addition to the time limit and

number of questions for all the Maryland Insurance exams, you will find a generalized list of subjects covered in each exam. These outlines may aid you in determining what you should study during your test preparations.

When should I get to my appointment on the day of my exam?

Please arrive at your exam appointment at least **30 minutes prior** to the start of your exam. This will ensure that the Test Center Administrators or Remote Proctors can check you in properly.

What identification do I need for my appointment?

You must provide 1 form of identification. The ID must be a valid (non-expired), government-issued, photo- and signature-bearing ID. If the primary ID does not include a photo or signature, then you must provide a secondary ID that contains the missing piece of information.