## W8 Form: The Required Information for the ACH Direct Deposit

Please complete the form with the details below, print it out and place your signature (pen-topaper). Once done, you would need to scan the form and attach the file to the Request a Refund web-form before submitting your refund request.

## <u>Page 1</u>

- ✓ Vendor/ Client Name (Your name)
- ✓ Address
- ✓ Mailing Address, if different from the above
- ✓ Financial Contact Person
- ✓ Telephone Number
- ✓ Email Address
- ✓ Country of Citizenship
- ✓ International Tax or VAT ID
- ✓ Name of Depository/ Institution (Bank)

## Page 2

- ✓ Account Name on File with Bank (Please ensure that you provide your own bank account details. We cannot refund to a third party account)
- ✓ Account Number
- ✓ Type of Account (Please tick either "Checking Account" or "Savings Account")
- ✓ The corresponding required banking number based on your country. For example, if you're from Singapore, you would need to provide the 7-digit Clearing Code. If you're not from the countries listed, please fill up the last row "All other countries" with your 24-digit IBAN (International Bank account number) and SWIFT code if applicable.
- ✓ Name of Authorized Representative and Date
- ✓ Signature of Authorized Representative and Title (*This needs to be a handwritten*)