

Testing Accommodations

Testing Accommodations enable all test takers, regardless of physical ability, to test on a level playing field by providing them with some type of aide during their testing experience.

Testing Accommodations can include a sign language interpreter, additional testing time, or a reader and/or recorder for sight impaired candidates. They may also include permission to bring special items into the testing room for medical purposes (i.e. food, drink, medication, devices that make sounds, etc.).

Requests for Testing Accommodations must be reasonable, approved (based upon appropriate documentation) and scheduled prior to a test taker appearing for an examination.

ACCOMMODATIONS	DESCRIPTION
Trackball Mouse	Large, finger-operated trackball for superior control and reduced hand and wrist movement.
Screen Magnifier	Magnifying filters help reduce eyestrain and fatigue. Magnifies screen images more than 2x for easy viewing.
Touchpad Mouse	Touchpads are small squares that sense the position of the finger on them, and then move the cursor accordingly. Touchpads are stationary and require little force to use, and as a result they may help reduce stress on fingers, hands, arms and shoulders.
Intelikeys Keyboard	Containing several different keypad layouts, these keyboards provide access for anyone with physical, visual, or cognitive disabilities who has difficulty using a standard keyboard.
Ergonomic Keyboard	Keyboard designed with ergonomic considerations to minimize muscle strain and a host of related problems.
Noise Buster Headset	Cancels out stress-inducing background noise.
Satellite Speakers	Small bookshelf speakers that amplify sound- must be scheduled in a separate room.
Anti-Glare Screen	Plastic screen fits over the computer monitor and reduces sun/light glare.
Left-handed Mouse	Allows left handed candidates to test with comfort.
Adjustable Height Table	Table adjusts up and down to assist in accommodating candidates for various needs, including wheelchair accessibility. Found in a separate room of select sites.
Timers	Proctors use to keep candidate exam time.
Bed Trays	Keyboard elevation.
Headmaster Mouse	Used for candidates with limited or no hand mobility.
Special Chair (Max 500lbs)	Chair with arms-max 500lbs.
Sign Language Interpreter	Signs directions and/or exam content.

Interpreter	Translates exam from one language to another verbally.
Reader	Personnel that reads aloud to the candidate.
Amanuensis/Recorder	Personnel sits with candidate and enters exam answers on candidate's behalf. Requires separate room.
Proctor	Oversees examinee testing; keeps time.
Translator	Translates exam for candidate.
Separate Room	Private testing room (not sound proof).
Zoomtext Software (AP&C and Statebased exams)	Magnifies font.
Multi-Day Exams	Exam taken over multiple days.
Paper Pencil Exams	Paper version of a computerized test.
Additional Time	Additional exam time.
Time and a half	Total testing time divided by 2 + total testing time.
Double Time	Total testing time, multiplied by 2.
Word to Word Translation Dictionary	A book of English words, translated into other languages. Does not include definitions of words.
Jaws	Screen reading software with text to speech output.
Dragon	Speech recognition software allows user to speak commands while it types response.
27-inch Flat Screen Monitor	Monitor with higher resolution.
Breastfeeding Candidates	Curtains or pop-up tents for privacy during nursing or pumping can be provided.
Other	We can also accommodate other reasonable requests not already listed.

Learn More

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