

# FREQUENTLY ASKED QUESTIONS

## Maryland Insurance Administration

**IMPORTANT – Beginning on Oct 1<sup>st</sup>**, *applicants who are required to pass an examination for a producer license will no longer be required to complete a program of study that has been approved by the Commissioner.*

If you have already scheduled your exam for a testing date after Oct 1<sup>st</sup> – you can proceed to take your scheduled exam.

If you have already scheduled your exam for a testing date after Oct 1<sup>st</sup> – and you need to **reschedule or cancel** your exam you will need to call 1-800-610-1174 between 8 a.m. and 9 p.m. (Eastern Time), Monday through Friday, and 8 a.m. – 5 p.m. EST Saturday and Sunday.

### **How do I schedule to take the exam in English or Spanish?**

You may schedule online anytime at: <https://www.prometric.com/exams/mia/>.

You will first need to create a profile within our Candidate Management System. Links and additional information can be found on the main page.

Once you set up your profile, you will be able to schedule your exam either online or by phone.

You may schedule your exam by calling 1-800-610-1174 between 8 a.m. and 9 p.m. (Eastern Time), Monday through Friday, and 8 a.m. – 5 p.m. EST Saturday and Sunday.

Whichever method of scheduling you select, Prometric accepts credit card payments using Visa, MasterCard, or American Express.

Please make sure that you are scheduling for the correct exam.

## How much does my exam cost?

<b>ENGLISH</b>		
<b>CODE</b>	<b>NAME</b>	<b>Cost</b>
2024	Accident and Health or Sickness Producer	\$62
2026	Casualty Producer	\$62
2030	Life and Accident and Health or Sickness Producer – Combo	\$62
2027	Life Producer	\$62
2029	Personal Lines Producer	\$62
2032	Property and Casualty Producer – Combo	\$62
2031	Property Producer	\$62
2025	Title Producer	\$62
2023	Public Adjuster	\$62
2028	Adviser Life and Accident and Health or Sickness	\$62
2033	Adviser Property and Casualty	\$62

<b>SPANISH</b>		
<b>CODE</b>	<b>NAME</b>	<b>Cost</b>
2044	Productor de Accidentes y Salud o Enfermedad - Español	\$62
2046	Productor de Siniestros - Español	\$62
2050	Productor de Vida y Accidente y Salud o Enfermedad – Combo - Español	\$62
2047	Productor de Vida - Español	\$62
2049	Productor de lineas personales- Español	\$62
2052	Productor de Daños y Accidentes – Combo - Español	\$62
2051	Productor de Propiedades - Español	\$62
2045	Productor del Título - Español	\$62
2043	Ajustador Público - Español	\$62
2048	Asesor de Vida y Accidentes y de Salud o Enfermedad - Español	\$62
2053	Asesor de Propiedad y Accidentes - Español	\$62

### **What is considered a passing score?**

To achieve a passing score on the exam, you must receive a 70% or higher.

### **Where can I learn more about Remotely Proctored Exams (ProProctor)?**

To learn more about ProProctor please visit the Prometric [website](#)

(<https://www.prometric.com/proproctorcandidate>), In addition, please review the ProProctor [User Guide](#).

### **What if I need to reschedule or cancel my exam?**

- To reschedule your existing exam appointment, you must contact Prometric either through our toll-free number or by visiting <https://www.prometric.com/exams/mia/> at least 24 hours prior to the exam appointment to avoid forfeiting your exam fee.
- To cancel your existing exam appointment, you must contact Prometric either through our toll-free number or by visiting <https://www.prometric.com/exams/mia/> at least 24 hours prior to your scheduled exam appointment to avoid forfeiting your original exam fee.

Note: After October 1<sup>st</sup> – once you have created your candidate profile in the Candidate Management System (CMS), you can self-serve to schedule, reschedule and cancel your exams on-line.

### **How do I request an exam refund?**

If you paid via credit card online and cancel your exam, the card you used will be automatically refunded.

If you would like to request an exam refund you must initiate a refund by going to <https://fs6.formsite.com/Prometric/form33/index.html> and completing the refund form.

### **How much time do I have to finish the exam? How many questions are there?**

This depends on which exam you wish to take. You may find your exam's time limit and number of questions by going to [www.prometric.com/maryland/insurance](http://www.prometric.com/maryland/insurance) and reviewing the [Exam Outlines](#). In addition to the time limit and number of questions for all the Maryland Insurance exams, you will find a generalized list of subjects covered in each exam. These outlines may aid you in determining what you should study during your test preparations.

### **When should I arrive to my appointment on the day of my exam?**

Please arrive at your exam appointment at least 30 minutes prior to the start of your exam. This will ensure that the Test Center Administrators or Remote Proctors can check you in properly.

**What identification do I need for my appointment?**

You must provide 1 form of identification. The ID must be a valid (non- expired), U.S. government-issued, photo- and signature-bearing ID. If the primary ID does not include a photo or signature, then you must provide a secondary ID that contains the missing piece of information.