



Ohio Department of Insurance

2100 Stella Court, Columbus, OH 43215-1067
(614) 644-2658 www.ohioinsurance.gov

Ted Strickland, Governor
Mary Jo Hudson, Director

October 23, 2007

Name
Company
Address
Address 2
City ST Zip

RE: Use of Social Security Number for Continuing Education Purposes

Dear Contact:

In response to concerns over identity theft and privacy issues, the Ohio Department of Insurance (ODI), as of January 1, 2008, will no longer require Continuing Education (CE) providers to collect an agent's Social Security Number ("SSN"). After January 1, 2008, Ohio CE providers shall request and utilize only an agent's National Producer Number ("NPN"), which is assigned by the National Association of Insurance Commissioners (NAIC). All CE providers will be expected to use an agent's NPN on documents related to the Ohio CE process or when reporting CE credits either electronically through Sircon or on paper to Prometric.

Between now and January 1, 2008, course rosters and any other CE related document may contain either an agent's Ohio license number, NPN or SSN. Keep in mind that whichever identifier is used on a roster, that identifier must be consistently used for every agent on that roster.

The Department will be sending a letter to all resident agents informing them of the identifier change that will be put into effect January 1, 2008. The letter will also include their personal NPN. For those individuals who do not know their NPN, the following resources are available for obtaining the number:

- ODI's web page at www.ohioinsurance.gov
 - Under "Agent/agency locator option"
 - www.ohioinsurance.gov/ConsumServ/Ocs/agentloc.asp
 - Under "Agent & Agency Services Related Links"
 - www.ohioinsurance.gov/agent/scripts/LicNumQuery.asp
- NIPR's web page at www.nipr.com
 - Under "National Producer Number Access"
 - www.nipr.com/html/PacNpnSearch.html
- Sircon Compliance Express at www.sircon.com
 - Under "Find your license number/NPN"
 - https://www.sircon.com/ComplianceExpress/Inquiries/index.jsp?nonSscrb=Y&lid=si_aa7&sc=yoqmbuwl&sscribid=9028

If you have any questions, please contact the Department at 614-728-5860.

Sincerely,

ODI License Education Staff

Accredited by the National Association of Insurance Commissioners (NAIC)

Consumer Hotline: 1-800-686-1526

Fraud Hotline: 1-800-686-1527

OSHIP Hotline: 1-800-686-1578

(Printed in house)