

Examination Outline**Closed Book****80 Questions - 2-1/2-hour time limit****70% Correct required to pass**

Exam Topic	%
Business Management	8
Licensing Laws and Rules	8
Estimating and Bidding	12
Contracts and Agreements	12
Project Management	12
Insurance and Bonding	8
Safety, Record Keeping and Reporting	6
Labor Laws and Employment Regulations	7
Financial Management	11
Tax Laws	6
Liens	5
Environmental Laws and Regulations	5

References

The following references were used to create exam questions but **are not allowed** in the testing center.

1. *NASCLA Contractors Guide to Business, Law, and Project Management, Arizona*, Fifth Edition, 2008, National Association of State Contractor's Licensing Agencies (www.nascla.org), and Builders' Publishing Company, 1001 East Jefferson Street, Suite 5, Phoenix, AA 85034, www.buildersbookdepot.com.
2. *State of Arizona OSHA, Safety and Health Standards for the Construction Industry (29 CFR Part 1926)*, 2007, Arizona Industrial Commission, Division of Occupational Safety & Health, Industrial Commission of Arizona, P.O. Box 19070, Phoenix, AZ 85005-9070, www.ica.state.az.us.
3. *Statutes*, February 2007 Edition, Arizona Registrar of Contractors, 3838 North Central Avenue, Phoenix, AZ 85012, www.azroc.gov.

For information on how to obtain exam references, please call toll-free 877.624.2562.

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