



**State of West Virginia Offices of the Insurance Commissioner  
Continuing Education Services**

**Notice to Continuing Education Providers  
Regarding Viatical Settlement Brokers Continuing Education Requirements**

April 23, 2010

The West Virginia Offices of the Insurance Commissioner wants to inform West Virginia Viatical Settlement Brokers and West Virginia continuing education providers of the training and education requirements of brokers that sell Viatical Settlement policies. Effective April 14, 2010, Act 114-80-4.9, "Viatical Settlement Broker Licensing and Renewal Requirements" requires an individual licensed as a viatical settlement broker to complete fifteen (15) hours of commission-approved continuing education every two years.

To assist the State of West Virginia Offices of the Insurance Commissioner in implementing the new requirements, Prometric will allow providers to submit requests of previously approved courses for consideration of re-categorization under the Viatical Settlement category. If a Provider already has a course they feel meets the Viatical Settlement requirements, Prometric has agreed to review the course at no additional fee. **In order to have your course reviewed, please submit your request along with a cover letter and content outline no later than May 28, 2010, to:**

**Prometric  
Attn: Laurie Sadowski – West Virginia Viatical Settlement Re-categorization  
1260 Energy Lane  
St. Paul, MN 55108**

**E-mail: [pro.ce-services@prometric.com](mailto:pro.ce-services@prometric.com)  
Web site: [www.prometric.com](http://www.prometric.com)  
Phone: 800.805.9127**

Please note currently approved courses will keep the same course number, effective date and number of approved hours, only the credit category will change. **Requests for course re-categorization mailed after May 28, 2010 will not be accepted.** In addition, Providers submitting **new** course applications for Viatical Settlement credit, please continue to follow the current course application procedures as outlined in the Provider Information Packet.