

To Whom It May Concern:

On Monday, May 12, 2008, the Ohio Department of Insurance will begin operations at its new office in the renovated Lazarus building, located in Downtown Columbus. This move is being made to streamline operations and improve efficiency to Ohio consumers, insurance agents and companies, and state government officials.

Please update your contact information for the Department of Insurance in order to ensure continuity of the services that the Department provides for you. We would also ask that you forward this information to any parties who may be interested.

As of May 12, 2008, our new address will be:

**Ohio Department of Insurance  
50 W. Town Street  
Third Floor – Suite 300  
Columbus, OH 43215**

Additionally, the Department will have limited services and availability on Friday, May 9, 2008, as we transfer equipment and personnel to the new facility. The consumer, fraud and OSHIIP hotlines will be operating that day. On May 9, 2008, you will still be able to reach all Department employees through our main switchboard phone number, 614-644-2658. After May 12, 2008, direct line phone numbers for some Department employees will be changing. If you do not receive a forwarding number by mid-April, please contact our staff with whom you may work and ask them for their new number. After May 12, 2008, please also contact our main switchboard number to reach any of our staff.

More information about our move can be found on our web site, [www.ohioinsurance.gov](http://www.ohioinsurance.gov).

We appreciate your patience during this transition and are looking forward to providing better service to you in our new home.

Best Regards,

Mary Jo Hudson,

Director