

**Virginia Insurance Continuing Education Board**  
**Continuing Education Exemption Request**  
**Age 65 AND 20 Years Licensed**  
**For Virginia Nonresident Agents Only**

Please Print or Type

Name		Date of Birth (mm/dd/yy) ____/____/____	
Virginia Agent Identification Number (SS#) ____-____-____		Are you a Virginia <u>Nonresident</u> Agent? <input type="radio"/> Yes <input type="radio"/> No If you are a Virginia <u>resident</u> agent, do not use this form. Please use the Age 65 and 20 Years Licensed Exemption Request form for Virginia Resident Agents Only.	
Business Phone Number (area code) (    ) - _____	Residence Phone Number (area code) (    ) - _____	Fax Number (area code) (    ) - _____	
License Type(s) (check <u>all</u> that apply)		How many years have you held each <u>Virginia</u> license checked in the box to the left?	
<input type="checkbox"/> Life & Annuities	_____	Life & Annuities	# of yrs _____
<input type="checkbox"/> Health	_____	Health	_____
<input type="checkbox"/> Property/Casualty	_____	Property/Casualty	_____
<input type="checkbox"/> Personal Lines	_____	Personal Lines	_____
<input type="checkbox"/> Title	_____	Title	_____
<input type="checkbox"/> Life/Health Consultant	_____	Life/Health Consultant	_____
<input type="checkbox"/> Property/Casualty Consultant	_____	Property/Casualty Consultant	_____

**Fee: SUBMIT WITH A NONREFUNDABLE \$15 PROCESSING FEE.** Refunds are *not* issued if an exemption request is denied.

**Make checks or money orders payable to Prometric.**

**To establish proof of age:**

Submit a photocopy of your birth certificate, driver's license or a state-issued identification card.

**To establish proof of licensing:**

**Note: Those converted from the Life & Health license to the two separate Life & Annuities and Health licenses on September 2, 2002 will, when asking the Bureau of insurance for proof of continuous licensing, be treated as if both licenses had been in effect for the entire period that the agent was continuously licensed under the previous Life & Health license.**

Apply in writing to the Bureau of Insurance for proof of the 20 years' continuous licensing requirement. The 20 years can be on a Virginia resident license, nonresident license or any combination thereof. If you are eligible, you will receive a letter on official State Corporation Commission, Bureau of Insurance letterhead, signed by an official of the Bureau of Insurance, which you must submit to Prometric, along with this completed form and the nonrefundable \$15 processing fee. This letter will indicate the license type(s) for which you have satisfied the 20 years' continuous licensing requirement. To request proof of 20 years' continuous Virginia licensing, contact:

Bureau of Insurance  
 Agents Licensing Section  
 P.O. Box 1157  
 Richmond, VA 23218

**Mail exemption request (including this form, proof of age, the letter from the Bureau and the nonrefundable \$15 processing fee) to:**

**Prometric**  
**Attn: Virginia CE Exemption**  
**1260 Energy Lane**  
**St. Paul, MN 55108-5225**

I certify that I have or will have attained the age of 65 by the end of the current biennium and that the above information is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Card Type (Circle) MC    Visa    Amex	Card Number	Expiration Date
Name of Cardholder (Print)		Signature of Cardholder