



**PENNSYLVANIA INSURANCE DEPARTMENT
CONTINUING EDUCATION PROGRAM**

Notice to Continuing Education and Pre-Licensing Education Providers

December 8, 2006

As previously announced the Pennsylvania Insurance Department is making changes to enhance efficiency and take advantage of technology in processing continuing education (CE) and prelicensing education (PLE) completions and classroom course offering schedules.

Effective January 1, 2007, all rosters for CE and PLE completions as well as classroom course offering schedules must be input via the Web through Sircon Compliance Express.

Thomson Prometric will cease processing paper roster submissions and classroom course offering schedules after January 1, 2007. Any such submissions will be returned without action.

If you do not already have a provider agreement to use Compliance Express, we strongly urge you to do so immediately. Please e-mail Sircon Corporation at sircon@sircon.com to request information for using Web-based services through Sircon Compliance Express. There is no fee to register to use Sircon Compliance Express.

You are reminded that it is the responsibility of the education provider/sponsor to report all course completions within 15 days to the Department via Sircon Compliance Express regardless of whether or not you collect the fee from the student.

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